

Privacy Policy

June 2021



Our details:

Name: GirlCode

Address: 676 Gallagher Avenue, Midrand

Phone Number: +27 614 441 737

E-mail: info@girlcode.co.za

1. This Privacy Policy applies to personal information that GirlCode (“we”, “us”, “our” or “GirlCode”) processes (this includes, collection, usage and storage of personal information); and outlines what personal information we may collect about you and how we may use it.
2. We may change this Privacy Policy from time to time and will notify you of any changes where we are required to do so.

3. WHAT TYPE OF INFORMATION WE PROCESS, HOW WE GET IT AND WHY WE HAVE IT?

3.1. We currently collect and process the following personal information:

(1.i.a) name;

(1.i.b) identity number;

(1.i.c) race and any other relevant demographic information;

(1.i.d) gender;

(1.i.e) relating to education;

(1.i.f) profile image and biography;

(1.i.g) telephone number;

(1.i.h) email address; and

(1.i.i) physical address.

3.2. The personal information we process is provided to us directly by you for one of the following reasons:

(2.i.a) To assist in securing job opportunities and/or other educational opportunities; and

(2.i.b) To address queries through our website.

3.3. We may share this information with recruitment agencies, organisations that we partner with and other educational institutions for purposes of securing job or learning opportunities, as applicable.

3.4. Under the Protection of Personal Information Act, 2013, the lawful bases or reasons we rely on, for processing this information are either:

- (4.i.a) Your consent (which you are allowed to withdraw at any time by. You can do this by contacting our Information Officer, Brandon Dickens (email address: informationofficer@girlcode.co.za);
 - (4.i.b) A contractual obligation;
 - (4.i.c) A legal obligation;
 - (4.i.d) Your legitimate interests; or
 - (4.i.e) Our/our third parties' legitimate interest, as applicable.
- 3.5. In the event that you are unable to provide the required information to us, we may be unable to enrol you into our programs or assist you in securing relevant opportunities.

4. HOW WE STORE AND PROTECT YOUR PERSONAL INFORMATION?

- 4.1. Your information is stored on a cloud server and while we cannot guarantee absolute security on the Internet, we have implemented appropriate, reasonable technical and organisational measures in order to safeguard your personal information.

5. LINKS TO SOCIAL NETWORKING SERVICES

- 5.1. We make use of social networking services such as Facebook, Instagram and Twitter and have hyperlinks to these social networking services on our website. These hyperlinks are for your ease of reference and convenience and are not operated by us. When you communicate with us through these services, that social networking service may collect, track and process your personal information for its own purposes, for which we will not be responsible for.

6. CROSS BORDER DATA TRANSFERS

- 6.1. We may also need to transfer your personal information outside of the Republic of South Africa where we elect to have the personal information that we collect hosted in systems or servers outside of the Republic of South Africa or where we require the personal information we collect to be processed by a service provider outside of the Republic of South Africa. In such instances we will fully comply with applicable data protection laws, including ensuring an adequate level of data protection for your personal information.

7. YOUR RIGHT TO ACCESS AND CORRECT PERSONAL INFORMATION

- 7.1. You may contact us to request access to the personal information that we hold about you, to correct any mistakes or to request deletion or restriction of the information we hold about you. You may also contact us to withdraw your consent of certain types of processing of your personal information or object to certain types of processing of your personal information.
- 7.2. Our information officer's contact details are as follows, should you wish to exercise your rights mentioned above:

Name: Brandon Dickens

Email: informationofficer@girlcode.co.za

8. COMPLAINTS PROCEDURE:

- 8.1. Where you are unhappy with how we have used your personal information, please contact our information officer who will attempt to assist you to resolve any concerns that you may have with us. If you are still not satisfied, you have the right to lodge a complaint with the Information Regulator.
- 8.2. The Information Regulator's details are as set out below:

The Information Regulator (South Africa)

Address: SALU Building,
316 Thabo Sehume Street,
PRETORIA

Telephone: 012 406 4818
Fax: 086 500 3351
Email: infoREG@justice.gov.za